



**GOVERNMENT OF KHYBER PAKHTUNKHWA**  
**HIGHER EDUCATION, ARCHIVES & LIBRARIES DEPARTMENT**

NO.SOG/HED/SSU/2026  
Dated the Peshawar, 8<sup>th</sup> April, 2026

To

1. The Managing Director,  
Khyber Pakhtunkhwa Public Procurement Regulatory Authority,  
Peshawar.
2. The Director (HEMIS),  
Higher Education Department.

Subject: **MINUTES OF THE PROCUREMENT COMMITTEE MEETING HELD ON 25.03.2026 AT 1400 HOURS REGARDING HIRING OF FIRM FOR PROVISION OF CONSULTANCY SERVICE FOR STRATEGIC SUPPORT UNIT**

I am directed to refer to the subject noted above and to enclose herewith a copy of minutes of the Technical Bid evaluation subject meeting held on 25.03.2026 at 1400 Hrs for uploading on the official website, please.

**Encl: As Above**

  
**(ARSALAN AHMED)**  
Section Officer (General)

**Endst: No & Date even.**

Copy of the above is forwarded for information to the: -

- 1- Director SSU, Higher Education Department.
- 2- Chief Planning Officer, Higher Education Department.
- 3- Deputy Director (IT), Directorate of Higher Education, Peshawar.
- 4- PS to Secretary, Higher Education Department.
- 5- PS to Special Secretary, Higher Education Department.
- 6- PA to Additional Secretary (Admn), Higher Education Department.
- 7- Master file.

  
Section Officer (General)



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HIGHER EDUCATION, ARCHIVES & LIBRARIES

**MINUTES OF THE PROCUREMENT COMMITTEE MEETING HELD ON 25.03.2026**  
**AT 1400 HOURS REGARDING HIRING OF FIRM FOR PROVISION OF**  
**CONSULTANCY SERVICE FOR STRATEGIC SUPPORT UNIT**

A procurement committee meeting was held on 25.03.2026 at 1400 hours under the chairmanship of Dr. Muhammad Qasim, Director, Strategic Support Unit, Higher Education Department. The following attended the meeting;

- i. Mr. Ishfaq Ahmad, Director PMU, Higher Education Department.
- ii. Khawaja Muhammad Saqib, Deputy Director IT, Directorate of HE
- iii. Mr. Danish Farid, Coordinator PMU, HED
- iv. Mr. Zobaid Anwar, Planning Officer HED.
- v. Mr. Arsalan Ahmed, Section Officer (General), Higher Edu Deptt.

2. Meeting started with the recitation of Holy Quran. The chair welcomes all the participants and directed the Section Officer (General) to proceed for opening of tender on E-Pad. Accordingly, the technical bid opening process initiated and after verification of the OTP shared individually via email, opened the technical bid. Only one firm participated in the bidding process;

- a. M/S Liason Corporation.
- b. Associate in Development

3. Accordingly, technical bid has been evaluated and found as under;

- a. M/S Liason Corporation as responsive.

**(Detail evaluation sheets attached duly signed by all committee members)**

4. The committee unanimously decided that tentative technical bid evaluation may be uploaded on the official website of KPPRA/Higher Education Department and E-PAD for information of general public/bidders and also decided that financial bid may be opened on convenient date of chairman. The committee also decided that credentials/work orders of successful bidder will be verified before entering in the contract.

5. Meeting ended with the vote of thanks from and to chair.

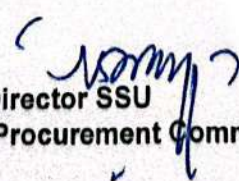
  
Section Officer (General)  
HED

  
Deputy Director IT  
Directorate of HE

  
Director PMU

Planning Officer HED

  
Coordinator PMU

  
Director SSU  
Chairman of Procurement Committee

**Technical Evaluation**  
**Hiring of Consulting Services for ADP Scheme (250279)**  
**Establishment of Strategic Support Unit**  
*(Single Stage Two Envelope Procedure for Selection of Successful Bidder)*

**Eligibility Criteria (Mandatory Requirements)**

S. No.	Eligibility Criteria	Associate in Development		Liaison Corporation	
		Yes	No	Yes	No
1	The bidder must be registered with SECP and shall provide Incorporation Certificate reflecting a minimum of 05-years' experience	Yes		Yes	
2	Bidder must be enlisted with FBR and provide National Tax Number NTN Certificate and shall be present on the Active Taxpayer List (ATL).	Yes		Yes	
3	Bidder must be enlisted with Khyber Pakhtunkhwa Revenue Authority (KPRA) and shall provide its Sales Tax Certificate with Active Status.	No		Yes	
4	The bidder must provide an Affidavit of 'non-blacklisting' on judicial stamp paper that the bidder is not currently blacklisted by any government department in Pakistan.	Yes		Yes	
5	The bidder must have experience of managing a Government Unit while extending assistance in strategic matters or policy support or research in last 05 years in Khyber Pakhtunkhwa for at least 01-year duration.	No		Yes	
6	The bidder shall have mandatory experience related to Research, Policy Support, Training & Development, and Institutional Development in Government funded assignment/s in Pakistan (such services may have been provided under a single or multiple contracts/ assignments, either ongoing or implemented in last 10-years)	Yes		Yes	

**Remarks**

- M/S. Associate in Development Provided KPRA Certificate but has not attached evidence of Active Taxpayer Status as desired in the mandatory requirements.
  - M/S. Associate in Development, in the provided/ submitted Contracts as relevant experience, no evidence has been provided in any of its Signed Contract for managing a Government Unit for at least 01-year in the last 05-years in Khyber Pakhtunkhwa.
- Upon failure in providing mandatory required documents, M/S. Associate in Development is disqualified.

**Technical Marking/ Score**

S. No.	Marking Head & Sub-Head	Criterion	Max Marks	Obtained Marks by Liaison Corporation
1	<b>Company Strength Profile</b>	3 sub-heads (1.1, 1.2 & 1.3)	<u>10</u>	
1.1	Years of Experience	Years of existence between 5 to 10 years	1	
		Years of existence more than 10 years	2	1
1.2	Professional Certifications	ISO Certification	1	1
		Any Chamber of Commerce Certificate	1	1
1.3	Working office in Peshawar since last 1 year with 5 local staff on payroll since last 6 months	Working office in Peshawar since last 1 year with 5 local staff on payroll since last 6 months	6	6
2	<b>Relevant Experience</b>	Each relevant assignment/project related to policy research, surveys, feasibility studies, linkages development, institutional development, training development (5 marks each assignment)	<u>50</u>	50

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		whereas 1 additional mark per assignment if funded by government and executed in hard areas, and 1 additional mark per assignment if assignment worth is 100 million or above)		
<b>3</b>	<b>Financial Strength</b>	01 mark per PKR 50 million for accumulative financial turnover of FY 2022-23, FY 2023-24, FY 2024-25	<b>10</b>	10
<b>4</b>	<b>HR Strength</b>		<b>20</b>	
4.1	Team Lead	TL must be on bidder's payroll from last one year, with KP domicile, having 15 years' experience (related to Research, Policy Support, Institutional Development) with 10 years in KP,	5	3
4.2	Expert	Global Networking and R&D Exchanges	2.5	1.5
4.3	-do-	Procurement Management/ PPP	2.5	1.5
4.4	-do-	Future Trends and Gap Analysis	2.5	1.5
4.5	-do-	Entrepreneurship and Job Placement	2.5	1.5
4.6	-do-	Sustainability of Universities/ Fiscal Models	2.5	1.5
4.7	-do-	Social Inclusion & Community Engagement	2.5	1.5
<b>5</b>	<b>Technical Proposal</b>	On KPPRA format of SBDs of Consultancy Services	<b>10</b>	
5.1	Approach & Methodology	Technical Approach and Methodology	5	3
5.2	Work Plan	Work Plan/ Operationalization Plan	3	2
5.3	Innovations	Innovations	2	1
<b>Total Technical Marks</b>			<b>100</b>	<b>87</b>

- *Minimum qualifying marks are 70 out of 100 for financial bid opening. M/S. Liaison Corporation has secured 87 marks out of 100, hence qualified for financial bid opening.*

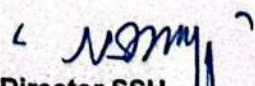
  
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